

STATE PROCUREMENT OFFICE
PROCUREMENT OF HEALTH AND HUMAN SERVICES
CHAPTER 103F, HRS

Administrative Rule Reference
Proposal Evaluation for Competitive Method of Procurement

TOPIC	HAR SECTION	TITLE	PAGE #
Advisors	§3-143-205(c)	Appointment of committee (<i>Evaluation of Proposals</i>)	143-10
	§3-143-604	Access to documents and confidentiality	143-25
Alternate Proposals	§3-143-605	Multiple proposals and alternate proposals (b) Rejection of multiple proposals and alternate proposals	143-26
Best and Final Offers		See <i>Final Revised Proposals</i>	
Communicating with Applicants	§3-143-403	Discussions with applicants after submittal deadline (b) Allowed purposes for discussion (c) Procedure for conducting discussions (d) Modification or cancellation of RFP for material change (e) Material change defined (f) Confidentiality of proposal contents during discussions	143-17
	§3-143-404	Discussions with applicants after award and before contract execution (b) Scope of discussions (c) Material change defined (e) Procedure for conducting discussions	143-19
Confidentiality	§3-143-403(f)	Confidentiality of proposal contents during discussions (<i>Discussions with applicants after submittal deadline</i>)	143-18
	§3-143-604	Access to documents and confidentiality	143-28
Contract Negotiations	§3-143-403	Discussions with applicants after submittal deadline (b) Allowed purposes for discussion (c) Procedure for conducting discussions (f) Confidentiality of proposal contents during discussions	143-17
	§3-143-404	Discussions with applicants after award and before contract execution (b) Scope of discussions (c) Material change defined (d) Procedure for conducting discussions	143-19
Discussions with Applicants		See <i>Communicating with Applicants</i>	
Errors in Proposals	§3-143-606	Correction of errors discovered after submittal deadline (b) Only patent errors correctable (c) Patent errors defined (d) Required showing of patent errors	143-30

**STATE PROCUREMENT OFFICE
PROCUREMENT OF HEALTH AND HUMAN SERVICES
CHAPTER 103F, HRS**

**Administrative Rule Reference
Proposal Evaluation for Competitive Method of Procurement**

TOPIC	HAR SECTION	TITLE	PAGE #
Evaluation of a Proposal	§3-143-205	Evaluation of proposals (b) Evaluators (c) Appointment of committee (d) Preparation of evaluators (e) Procedure for evaluation (f) Ranking of proposals (g) Forbidden criteria for justification	143-11
	§3-143-206(e)	Forbidden justifications for multiple award contracts	143-13
Final Revised Proposals	§3-143-607	Final revised proposals (b) Procedure for Requesting final revised proposals (c) Procedure for submission (d) Award after submission of final revised proposals	143-27
Inadequate Response to RFPs	3-143-609	Inadequate response to request for proposals (b) Inadequate response defined (c) Treatment of a single proposal (d) No useful response to request for proposals	143-30
Late Proposals	§3-143-204	Submission and Receipt of Proposals	143-9
	§3-143-603	Late Proposals Rejected	143-25
Material Change to a Proposal	§3-143-404	Discussions with applicants after award and before contract execution (c) Material change defined	143-19
Material Change to an RFP	§3-143-403(d)	Modification or cancellation for material change after submittal deadline	143-18
	§3-143-403(e)	Material change defined	143-18
Modification of Proposals	§3-143-607	Final revised proposals	143-27
	§3-143-611	Modification of proposal by partial rejection	143-33
Modification of RFPs	§3-143-401	Discussions with applicants after submittal deadline (d) Modification or cancellation of RFP for material change (e) Material change defined	143-17
Multiple Proposals	§3-143-605	Multiple proposals and alternate proposals	143-26
Multiple Awards	§3-143-206	Award of Contract (b) Multiple award contract defined (c) Reference to multiple award contract in request for proposals (d) Conditions for multiple award contract (e) Forbidden justifications for multiple award contracts	143-11
No Proposals Received		See <i>Inadequate Response to RFPs</i>	
Notifications	§3-143-610(b)	Notice of rejection	143-33
	§3-143-303	Notice of award	143-15
	§3-143-206(g)	Notice of award (Award of contract)	143-12
One Proposal Received		See <i>Inadequate Response to RFPs</i>	

STATE PROCUREMENT OFFICE
PROCUREMENT OF HEALTH AND HUMAN SERVICES
CHAPTER 103F, HRS

Administrative Rule Reference
Proposal Evaluation for Competitive Method of Procurement

TOPIC	HAR SECTION	TITLE	PAGE #
Public Access	§3-143-604	Access to documents and confidentiality	143-25
	§3-143-615	Register of proposals	143-37
Record-keeping	§3-141-301	Retention of procurement records	141-5
	§3-143-204	Submission and receipt of proposals	143-9
	§3-143-612	Disposition of rejected proposals	143-34
	§3-143-615	Register of proposals	143-37
Rejection of Proposals	§3-140-101	Definitions (<i>see definitions of responsible and responsive providers</i>)	140-3
	§3-141-201	Rejection for failure to cooperate or deal in good faith	141-3
	§3-141-202	Rejection for inadequate accounting system	141-4
	§3-143-603	Late proposals rejected	143-25
	§3-143-605(b)	Rejection of multiple and alternate proposals	143-26
	3-143-609(c)(3)	Rejection (<i>when a single proposal is received</i>)	143-31
	3-143-610	Rejection of Proposals (a)(1) Proposal not responsive (a)(2) Applicant not responsible (b) Notice of rejection	143-33
	§3-143-612	Disposition of rejected proposals	143-34
Review Committee	§3-143-205	Evaluation of proposals	143-11
		(b) Evaluators	
		(c) Appointment of evaluators	
		(d) Preparation of evaluators	
Scoring Documentation	§3-143-205(e)	Procedure for evaluation	143-10
	§3-143-206(g)	Notice of award (<i>Award of Contract</i>)	143-12
	§3-143-303	Notice of award	143-15
		(a)(1-5) (<i>Contents of notice</i>) (b) Distribution of notice	